

## KOLEJ UNIVERSITI TUNKU ABDUL RAHMAN

### REFUND POLICY – MALAYSIAN STUDENTS FOUNDATION AND DIPLOMA PROGRAMMES STUDENTS ON CONDITIONAL OFFER YEAR 2022 INTAKES

1. All fees paid are strictly non-refundable and non-transferable AFTER the commencement date of the programme.
2. Refund of Fees Paid due to withdrawal and/or disqualification\* for students on conditional offer Year 2022 intakes (subject to fees stated in Payment Details Advice being fully paid)
  - 2.1 If Notification of Withdrawal and/or Disqualification\* is Received Before the Commencement Date of the Programme  
Orientation & Activity Fee and Insurance Premium are STRICTLY non-refundable.
  - 2.2 If Notification of Withdrawal and/or Disqualification\* is Received AFTER the Commencement Date of the Programme  
There is STRICTLY no refund of ALL fees paid.
  - 2.3 Students Who Paid and Registered AFTER the Commencement Date of the Programme  
There is STRICTLY no refund of ALL fees paid under any circumstances.
3. For students on conditional offer Year 2022 intakes who:
  - 3.1 Do Not Meet the Entry Requirement of programme of study and does not accept the offer to another programme offered; or
  - 3.2 Do Not Meet the Entry Requirement of any programme of study offered  
Tuition fee and other fees paid are refundable; except Registration Fee, Orientation & Activity Fee and Insurance Premium are non-refundable.
4. Save and except for Clauses 3 and 7; tuition fee and other fees paid are non-refundable and non-transferable under any other circumstances.
5. All notification of withdrawal must be made in writing.
6. There shall be no refund of fees paid to students on any instalment plan, save for Clause 7. Refund of fees for students who have paid the full semester fees shall be subject to the terms and conditions laid down in "Refund of Fees for Registered Student".
7. Caution money (less any liability) may only be refunded on application after a student has graduated or withdrawn from his/her programme of study at the University College. The application for the refund shall be made within one year from the date of graduation or withdrawal from the University College, failing which, the said caution money shall be transferred and donated to TARC Education Foundation.

**\* Disqualification shall include but not limited to situations where a student is unable to or prevented from joining/proceeding with the programme by way of operation of law, regulations and/or policies.**