

TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY
DEPARTMENT OF EXAMINATIONS AND CREDIT ACCUMULATION
APPLICATION FORM FOR DELIVERY OF CERTIFICATE AND/OR ACADEMIC TRANSCRIPT
VIA COURIER SERVICE / REGISTERED MAIL

Section A : To be Completed by Applicant

Name : _____
 (IN FULL & BLOCK LETTERS)

Identity Card No. /
 Passport No. : _____ Registration No. : _____

Year of Graduation : _____ Campus : KL / PP / PK / JH / PH / SB
 (please circle)

Programme of Study : _____

Faculty : _____

Contact No. : _____ E-mail : _____

Document request for mailing service: (Please tick v)

(i) Certificate

(ii) Academic Transcript

Charges (Administrative Fees and Postage) is based on destination: (Please tick v)

		<u>Charges Payable</u>
(i) Domestic Destination	<input type="checkbox"/>	RM 30
(ii) Overseas Destination	<input type="checkbox"/>	RM _____ (Charges will be quoted according to destination)

Modes of payment: Online Banking via Interbank Fund Transfer (IBG) / Cash / Banker's cheque / Personal Cheque made payable to "TAR UMT" [Public Bank Berhad Account No.: 3-1815641-13]

~ STRICTLY NO REFUND AFTER PAYMENT MADE ~

Delivery Address : _____

Please take note that Tunku Abdul Rahman University of Management and Technology shall not be held liable in the event of non-delivery or damage of the Certificate or Academic Transcript.

Signature : _____ Date: _____

Section B : (For DECA Office Use)

Verification & Action : _____ Date: _____
 taken by Officer
 (name & signature of officer)

Delivery Tracking No: _____

Section C : (For Bursary Use) Vote Chargeable: 12308

Receipt No : _____ Issued by: _____ Date: _____