

EXEMPTION OF PTPTN LOAN REPAYMENT (ONLY FOR HONOURS DEGREE WITH DISTINCTION GRADUATES WHO HAVE COMPLETED STUDIES BEFORE 1 JANUARY 2019)

1. Only PTPTN loan holders who are Honours Degree with Distinction graduates AND have already obtained their Bachelor Degree Graduation Certificate (Scroll) are eligible to submit their application to PTPTN for Exemption of PTPTN Loan Repayment.
2. You are required to download and print the “**Borang Permohonan Dan Penerima Biaya Pengecualian Bayaran Balik Pembiayaan Kerana Mendapat Ijazah Sarjana Muda Dengan Kepujian Kelas Pertama Atau Setaraf Dengannya**” from PTPTN website.

Applicants are advised to read and understand the terms and conditions stated in the application form.

3. Required Supporting Documents:

- Award Classification Letter
- Bachelor Degree Academic Transcript
- Bachelor Degree Graduation Certificate (Scroll)
- Full Accreditation Certificate of applicant’s programme of study

All supporting documents (except Award Classification Letter) must be:

- Photocopied and/or printed on **A4 sized paper** and clearly legible, AND
- Certified true copy at **Department of Examinations & Credit Accumulation, TAR UC.**

4. Original documents must be attached together with photocopies of documents and the complete (FULL) set of documents is to be submitted to **Department of Examinations & Credit Accumulation, TAR UC** for **true copy certification.**
5. Completed application form and supporting documents are to be submitted /sent by applicant to PTPTN state offices or PTPTN Headquarters within **twelve (12) months** from the date of the applicant’s convocation.
6. The process flowchart (as below) will guide you through the process to obtain the necessary documents and certification required for the application for exemption of PTPTN loan repayment.

Note: Applicants are advised to check the PTPTN website for any updates and requirements before submission of documents to PTPTN.

Process Flowchart - Application for Exemption of PTPTN Loan Repayment

Obtain Exemption of PTPTN Loan Repayment Application Form

Download “Borang Permohonan Dan Penerima Biaya Bagi Pengecualian Bayaran Balik Pembiayaan Kerana Mendapat Ijazah Sarjana Muda Dengan Keujian Kelas Pertama Atau Setaraf Dengannya” from PTPTN Website (or Google PTPTN Loan)

***APPLICANTS ARE ADVISED TO READ AND UNDERSTAND THE TERMS AND CONDITIONS STATED IN THE APPLICATION FORM.**



Preparation of Required Supporting Documents

1. Proceed to the **Department of Examination and Credit Accumulation (DECA)** to request and collect your **Award Classification Letter**.
*(Kindly note that the Award Classification Letter is only available for collection for **12 months** starting from the date of graduate’s convocation ceremony. Graduates must have also **completed** their **Tracer Study**).*
2. **Other supporting documents** :-
 - Full **Accreditation Certificate** for applicant’s programme of study
(Full Accreditation Certificate for programme of study can be downloaded from TAR UC Website.)
 - Bachelor Degree **Academic Transcript**
 - Bachelor Degree Graduation Certificate (Scroll) } Can be obtained from Dept. Of Examinations & Credit Accumulation after completion of Tracer Study and Convocation ceremony
3. *Applicants are required to:*
 - 1) *Print a copy of the Full Accreditation Certificate and photocopy the Academic Transcript and Graduation Certificate.*
 - 2) *Submit the **ORIGINAL and PHOTOCOPY of Academic Transcript and Graduation Certificate**, and **a copy of Full Accreditation Certificate** to the **Department of Examinations & Credit Accumulation**, TAR UC Main Campus/Branches for **true copy certification**.*



Submission of Application Form and Supporting Documents

Completed application form together with the required supporting documents is to be submitted to PTPTN Headquarters or PTPTN state offices.

PTPTN Headquarters address:

**Perbadanan Tabung Pendidikan Tinggi Nasional
Tingkat Bawah, Menara PTPTN (dahulu dikenali sebagai Menara Park)
Blok D, Megan Avenue II,
No. 12, Jalan Yap Kwan Seng,
50450 Kuala Lumpur
Tel: 03-2193 3000**

For the address & contact numbers of PTPTN state offices, kindly browse the PTPTN website.

**** For enquiries, kindly contact Department of Student Affairs at 03-41450123 ext 3104/3343**