

LOCKER SERVICES

<i>Locker No.</i>	<i>Location</i>
13-96	Library
189-260	DK 1



Rental Period:
16 Nov – 30 Apr

1 June - 15 Nov

Rental per Period:

RM 10



**For new registration or renewal, please refer to
Department of Student Affairs**

**We reserve the right to remove the contents of any unregistered/unrenewed
lockers & illegal contents**



APPLICATION FORM
LEASE OF STUDENT LOCKER
TO BE COMPLETED IN DUPLICATE

To: Officer Incharge,

I wish to apply for lease of a locker for the period:

1 June - 15 Nov (RM 10)

16 Nov - 30 April (RM 10)

Name: _____ Reg. No: _____ Course: _____

Address: _____

_____ H/P: _____

I agree to abide by the rules for lease of locker as stated overleaf.

Date: _____

Signature: _____

FOR OFFICE USE

CONFIRMATION OF LOCKER

<p>Period of lease from:</p> <p><input type="checkbox"/> 1 June - 15 Nov (RM 10)</p> <p><input type="checkbox"/> 16 Nov - 30 April (RM 10)</p> <p>_____ Name</p> <p>_____ Signature of Officer</p> <p>Date: / /20</p>	<p>Receipt No. : _____</p> <p>Locker No. : _____</p> <p>Recorded by : _____</p> <p>Date Received : _____</p>
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RULES FOR LEASE OF STUDENT LOCKERS

1. The University is not responsible for the safety of contents in the lockers.
 2. Student is advised not to store valuables in the locker.
 3. Student is required to supply his/her own lock.
 4. No sub-leasing or transfer of lease is allowed.
 5. Student is required to remove his/her belongings at the end of the lease. Belongings in the locker will be removed by the 30th day after expiry of the lease.
 6. Student is responsible for keeping the locker in good condition. A Penalty of RM20 will be deducted from his/her caution money should the locker be damaged as a result of careless usage.
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BURSARY :

Please be advised that the above mentioned student is liable for causing damage to the locker and the amount of RM 20 is to be deducted from the student's caution money.

Name

Signature of Officer

Date: / /20