On-campus hostel online application procedure (for new applicant)
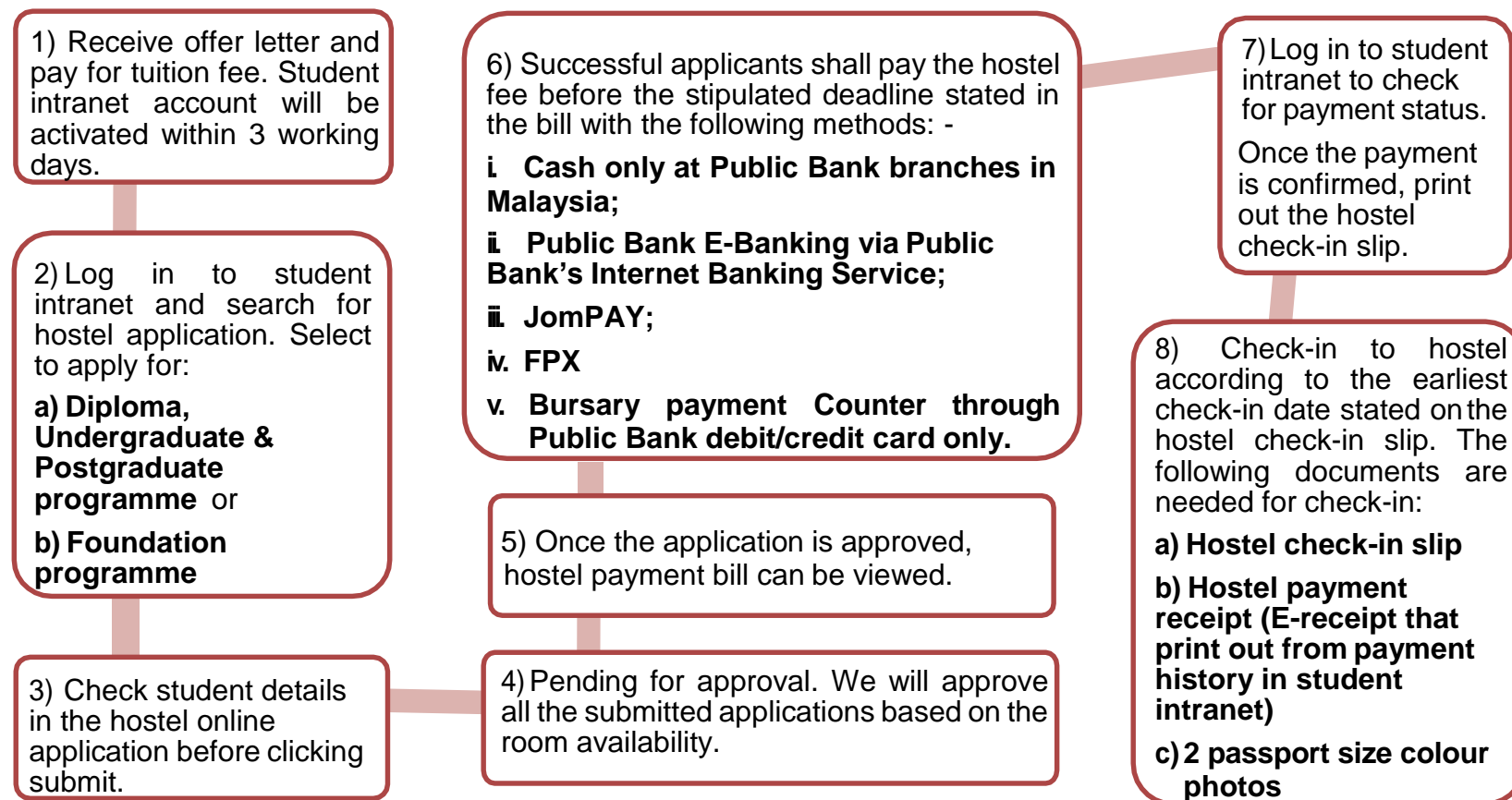
Only full-time students are entitled to apply for the On-Campus Hostel.

1) Receive offer letter and pay for tuition fee. Student intranet account will be activated within 3 working days.

2) Log in to student intranet and search for hostel application. Select to apply for:

a) Diploma, Undergraduate & Postgraduate programme or

b) Foundation programme

3) Check student details in the hostel online application before clicking submit.

4) Pending for approval. We will approve all the submitted applications based on the room availability.

5) Once the application is approved, hostel payment bill can be viewed.

6) Successful applicants shall pay the hostel fee before the stipulated deadline stated in the bill with the following methods: -

i. **Cash only at Public Bank branches in Malaysia;**

ii. **Public Bank E-Banking via Public Bank's Internet Banking Service;**

iii. **JomPAY;**

iv. **FPX**

v. **Bursary payment Counter through Public Bank debit/credit card only.**

7) Log in to student intranet to check for payment status.

Once the payment is confirmed, print out the hostel check-in slip.

8) Check-in to hostel according to the earliest check-in date stated on the hostel check-in slip. The following documents are needed for check-in:

a) Hostel check-in slip

b) Hostel payment receipt (E-receipt that print out from payment history in student intranet)

c) 2 passport size colour photos

*Hostel availability is based on first-come-first-served.