

DOCUMENTS REQUIRED

All documents must be certified true copy by a solicitor/Justice of Peace/Commissioner for Oath/Notary Public/TAR UMT authorised agent (if applicable). A certified copy should carry a stamp or seal, and the certifier's signature.

Documents in foreign language must be translated into English. The original translation must contain confirmation from the translator or translation company that it is an accurate translation of the original document; the date of the translation; the full name and signature of the translator or of an authorised official of the translation company; and the translator or translation company's contact details.

Application with the following required documents **must** reach the University within the stipulated deadline of the respective intake:-

DOCUMENTS CHECKLIST
<ul style="list-style-type: none"> • Proof of application fee payment of MYR 600/USD 200 (non-refundable)
<ul style="list-style-type: none"> • Copy of official certificate of award AND academic transcripts (Original and English translated)
<ul style="list-style-type: none"> • Copy of valid English language proficiency test result (e.g. TOEFL, IELTS, PTE) or letter of confirmation on medium of instruction is in English language
<ul style="list-style-type: none"> • Copy of school leaving certificate
<ul style="list-style-type: none"> • Passport - a softcopy of ALL passport pages <u>including blank pages</u> with validity more than 18 months. For Indonesian students, the validity to be more than 30 months.
<ul style="list-style-type: none"> • Photo - a recent passport size photo (with WHITE background (35mm x 45mm))
<p><i>The following documents are also required for the admission process, if applicable:-</i></p>
<ul style="list-style-type: none"> • Certified artwork portfolio
<ul style="list-style-type: none"> • Online verification report of the academic certificate (only applicable for Chinese students) from China Credentials Verification (CSSD) / Academic Degrees and Graduate Education Development Center (CDGDC) for the qualification (translated version). The applicant may apply for verification through www.chsi.com.cn.
<ul style="list-style-type: none"> • Statutory declaration confirming identity (for applicants with name spelt differently in official academic transcripts and documents)
<ul style="list-style-type: none"> • A full curriculum vitae and a letter from the previous employer (if applicants are above 21 years old)
<ul style="list-style-type: none"> • Photocopy of MyPR Card (for Permanent Resident (PR) only)
<ul style="list-style-type: none"> • No Objection Certificate (NOC) for students from <u>Sudan</u>
<ul style="list-style-type: none"> • Letter of Eligibility (LOE) for <u>Iran</u> students (TAR UMT will request from Iranian Embassy)
<ul style="list-style-type: none"> • Copy of yellow fever vaccination certificate
<ul style="list-style-type: none"> • Copy of release letter, latest transcript, attendance report and visa/pass cancellation page from passport (for applicants who are studying or have discontinued their studies in other institutions in Malaysia)
<ul style="list-style-type: none"> • Referral letters and research proposal (for Postgraduate applicants)