



How to Book Library Discussion Room via Student Intranet



TAR UMT Student Intranet



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Dashboard

Application (2)

Facility Booking (3)

Facility Booking

My Bookings

Booking Guideline (4)

- > Library Discussion Room
- > [Blurred Item]
- > [Blurred Item]

Click to expand and read this guideline before proceed



Facility Booking

My Bookings Booking Guideline

+ New Booking **Availability Chart**

Click to check on room availability

Active History

Show 10 entries

No	Booking No.	Venue	Date	Duration	Check-in	Check-Out	Status	Action
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No data available in table

Availability Chart

Library Discussion Room

Date

28/Nov/2019 (Thu)

Today / Next Working Day

Venue Type

Discussion Room

Number of Pax

Search

Search by No. of Pax

Discussion Room with PC

Presentation Room (with LCD Projector & Whiteboard)

Venue/Time	08:00	09:00	10:00	11:00	12:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00
	09:00	10:00	11:00	12:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00
A 1 (6-8 pax) ⓘ													
A 2 (6-8 pax) ⓘ													
A 3 (6-8 pax) ⓘ													
A 4 (2-8 pax) ⓘ													

Available Booked Closed

- Dashboard
- Application
- Facility Booking

Facility Booking

My Bookings Booking Guideline

+ New Booking Availability Chart

Active History

Show 10 entries

No	Booking No.	Venue	Date	Duration	Check-in	Check-Out	Status	Action
----	-------------	-------	------	----------	----------	-----------	--------	--------

No data available in table

Facility Booking

My Bookings | Booking Guideline

Library Discussion Room (Kuala Lumpur Main Campus)

Cancel | Availability Chart

Booking Date: 28/11/2019

*Time Duration: Start Time [] End Time []

*Venue Type: []

*Number of Pax: []

Member's Details

1. [] []

Terms of Use:

- 1. Strictly for written assignment purpose only.
- 2. Users must arrive on time.
- 3. Users must clear all belongings and books from the room while leaving.
- 4. Arrange chairs and tables to the original position.
- 5. Shut down the PC or USB printer, if any.
- 6. Switch off the light.
- 7. Lock the room.

I have read and agreed to the terms of use.

Submit

Confirmation email will be sent to all the group members



Your booking is successful!

Booking Number : L191008005

Date: 08/10/2019

Duration : 12:30 PM – 1:30 PM

Room No. : A 1 (6-8 pax)

Level : Level 1A

No. of Pax: 6

Fill up the necessary information

Acknowledge that you have read the terms, and then submit

- Dashboard
- Application
- Facility Booking

Facility Booking

My Bookings | Booking Guideline

+ New Booking | Availability Chart

Active | History

Show 10 entries

No	Booking No.	Venue	Date	Duration	Check-in	Check-Out	Status	Action
1	L191008005	A1 (6-8 pax)	08/10/2019	12:30 PM -1:30 PM (1h)			Valid	

Previous | 1 | Next

Click to view Booking Details





- Dashboard
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Facility Booking

My Bookings

Booking Guideline

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Bookings Details Page:

Booking Information

Booking No. :	123456789
Date :	2023-11-27
Time Duration :	11:00 AM - 02:00 PM
Room No. :	BT 0102000
Level :	Level 01
No. Of Pax :	2
Booked At :	2023-11-27 10:45:00 AM
Check-In :	2023-11-27 11:00:00 AM
Check-Out :	2023-11-27 02:00:00 PM

Member Information

No	Student ID	Name
No data available in table		

The name of your group member(s) will be listed here



Cancel Booking

You may cancel the booking before the start time or it will be forfeited

