


How to Change Password Online

1. You can change your current password online by logging in to **Library Infoweb**.
2. You are required to change your password immediately upon receipt of your new password.

Step 1: Login to Library InfoWeb

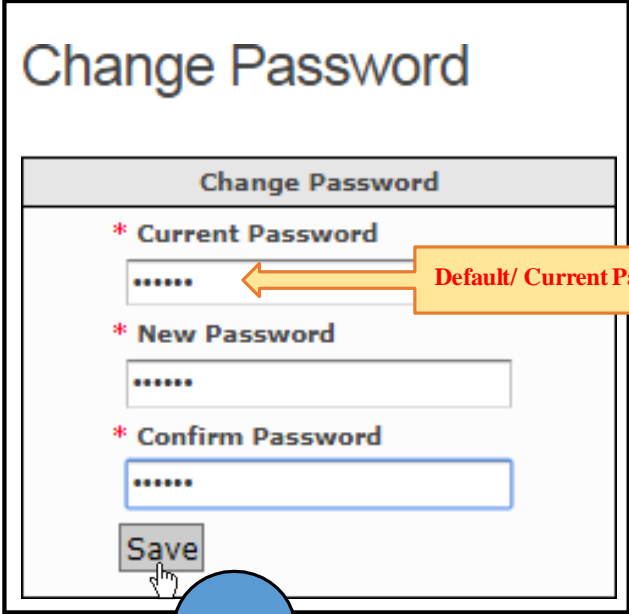


- Step 2:** Click on 'My Account' tab. Under 'Change Password' sheet tab, click on the 'Change Password' link in the square bracket.



Step 3a: Enter your Current Password, New Password and Confirm Password.

Step 3b: Click on the 'Save' button.



The image shows a 'Change Password' form with three input fields: 'Current Password', 'New Password', and 'Confirm Password'. Each field is marked with an asterisk. The 'Current Password' field contains six dots. An orange callout box with the text 'Default/ Current Password' and an arrow points to the 'Current Password' field. A blue circle labeled '3a' is connected to the three input fields by a bracket. Below the 'Confirm Password' field is a 'Save' button, with a mouse cursor hovering over it and a blue circle labeled '3b' below the button.

If your password is successfully changed, you will see a pop-up screen (on the top right of screen) as shown below:

