

# COLLECTION OF CERTIFICATE (SCROLL)

1. Students who successfully graduated from Tunku Abdul Rahman University College (TAR UC) may collect their certificate (scroll) at their respective Campus AFTER the convocation ceremony stated below:

Level	Graduation Session	Convocation Ceremony
Diploma / Bachelor Degree	201703 or earlier	February 2018 or earlier
Diploma - DPM / DQS	201609, 201703 & 201705	February 2018
Diploma	201705, 201709 & 201803	May / June / August 2018
Bachelor Degree	201705	August 2018
Bachelor Degree	201709	November 2018
Bachelor Degree	201803	February 2019
KL Diploma	201805	February 2019

2. TARC / TAR UC Alumni and students from the following graduation year may collect their certificate (scroll) at their respective Campus:

Level	Graduation
Certificate / Diploma / Advanced Diploma	2016 or earlier
Foundation	May 2018 or earlier

- **Collection Office:** i) Department Of Examinations and Credit Accumulation, TAR UC Main Campus, Kuala Lumpur, Malaysia  
ii) Division of Examinations and Credit Accumulation, respective Branch Campuses (Penang, Perak, Pahang, Johor & Sabah), Malaysia
- **Counter Operating Hour:** Monday to Friday, from 8.30 am - 5.30 pm (Closed on Saturday, Sunday and Public Holiday)
- **Self-Collection by Graduate:** Graduate's NRIC or Passport is required for proof of identity.
- **Collection by Proxy:** Copy of NRIC or Passport from Graduate and Proxy to be attached with Authorisation Letter signed by Graduate.  
Proxy's NRIC or Passport is required for proof of identity.