

TUNKU ABDUL RAHMAN UNIVERSITY OF MANAGEMENT AND TECHNOLOGY

APPLICATION FOR LETTER OF CERTIFICATION

(Please complete in duplicate copy)

SECTION A : Applicant Particulars

(To be completed by applicant and submitted to Department of Examinations and Credit Accumulation, 1st Floor of Khaw Kai Boh Building, Kuala Lumpur/Examinations Division, Branch Campuses)

Name :
(IN FULL & BLOCK LETTERS)

Identity Card No. (new) : Registration No. :

Identity Card No. (old) : Year of Graduation :

Postal Address :
.....
..... Programme of Study :

.....

.....

.....

Postcode : Campus :

Contact Tel No. (H) : (eg. KL / Penang / Perak)

(H/P) :

E-mail :

Application Fee : **RM150**
[Online Banking via Interbank Fund Transfer (IBG) / Cash / Banker's Cheque / Personal Cheque made payable to 'TARC EDUCATION FOUNDATION']
- Please refer to the procedure under * Payment Methods for more information.

Attached herewith are the following documents needed upon submission: (Please tick (√) the appropriate box)

A certified copy of Identity Card

Payment of RM150

Collection of Letter of Certification: Campus
(KL/Penang/Perak)

A certified true copy of Certificate

Note: The original certificate is needed for verification upon submission of the application.

Date : Signature :

SECTION B : (For Bursary Use) CASH PAYMENT AT BURSARY, TAR UMT KL Main Campus

Receipt No.:

Date: Issued by:

SECTION C : (For Examinations Department / Division Use)

Check List : Received from applicant by attending staff

Check List : Verification by Officer

A certified copy of Identity Card

Payment of RM150

Certified true copy of Certificate (confirmed correct against original)

Programme of study verified against the JPA list

Attending staff signature:

Officer signature:

Attending staff name:

Date:

Rubber stamp of officer: